

# STATE PARKING AREAS FREQUENTLY ASKED QUESTIONS

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## WHAT'S THE CLEARANCE OF THE MCEACHERN PARKING FACILITY AND ASSEMBLY STREET DECK?

McEachern Parking Facility: 6 feet, 8 inches

Assembly Street Deck: 6 feet, 2 inches

Please note that only standard vehicles fit in these locations. Conversion vans, 15-passenger vans and some SUVs/trucks do not fit here.

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## WHO IS ELIGIBLE TO PARK IN STATE ASSIGNED PARKING?

Permanent state employees who work at least 30 hours per week are eligible. More information on this topic can be found in the Parking Manual.

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## WHO IS ELIGIBLE TO PARK IN STATE SURFACE PARKING LOTS?

Temporary, permanent and part-time state employees are eligible. More information on this topic can be found in the Parking Manual.

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## IS HANDICAPPED PARKING AVAILABLE?

Yes. Requests for parking assignments due to accommodation should be made to your Agency Parking Coordinator or to the Parking Services Office. Due to a limited number of handicapped spaces, handicapped spaces are only to be parked in as assigned by the Parking Services Office. Should assigned handicapped spaces not be available, please note that all handicapped parking meters on Sumter Street, Pendleton Street and Assembly Street are available free of charge to the general public provided the vehicle has the DMV-issued handicapped placard.

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## CAN I APPEAL A PARKING TICKET WRITTEN ON STATE PROPERTY?

Yes. Appeals are possible within the first two business days following the issuance of the ticket. Tickets must be appealed in writing within this two-business-day holding period via the following link:  
<https://admin.sc.gov/parking-forms/parking-ticket-appeal>

After two business days have passed, appeals must be addressed to the Municipal Court located at 811 Washington Street and are handled by the City of Columbia. The Municipal Court can also be reached by phone (803-545-3135).

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## WHO DO WE CONTACT IF WE HAVE PARKING QUESTIONS OR CAR TROUBLE?

Below are appropriate contacts according to issues experienced.

**Parking Services Office:** parking applications, parking questions, reporting a violation during business hours, recuperating a towed vehicle, appealing a ticket/fine within two business days of receiving ticket/fine

Address: 925-7 Main Street, Columbia, South Carolina 29201

Phone: 803-734-1616, 803-734-4185 or 803-734-1638

Hours of Operation: 8 a.m.–4:30 p.m., Monday through Friday (except state holidays)

**Agency Parking Coordinator:** parking applications, parking questions

Speak with the Parking Services Office if you need the contact information of your Agency Parking Coordinator.

**Parking Attendants:** mechanical issues in parking areas

Address: in booths or patrolling various parking areas

Phone: 803-734-1616, 803-734-4185 or 803-734-1638

Hours of Operation: 6 a.m.–9 p.m., Monday through Friday or 6 a.m.–11 p.m. Tuesday through Thursday during legislative hours (except state holidays)

**Bureau of Protective Services (BPS):** security threats in parking areas, reporting a violation after-hours, emergencies

Address: State House (underground Parking Crosswalk entrance) 1100 Gervais Street, Columbia, South Carolina 29201

Phone: 803-734-8700 or 803-734-2422

Hours of Operation: 24/7

**City of Columbia-Municipal Court:** appealing a ticket/fine more than two business days after receiving ticket/fine

Address: 811 Washington Street, Columbia, South Carolina 29201

Phone: 803-545-3135

Hours of Operation: 7:30 a.m.–4 p.m., Monday through Friday (except holidays)

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## ARE THERE DESIGNATED SMOKING AREAS IN THE PARKING FACILITIES?

Smoking is not allowed in any assigned parking areas. However, there are designated outside smoking areas for the Capitol Complex. Please refer to the Parking Manual for more information.

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## ARE THERE SPECIAL SAFETY CONSIDERATIONS FOR VEHICLES PARKED IN STATE PARKING AREAS?

Yes. Please refer to the Parking Manual General Rules for Parking Areas section for more information.